

Friends of Snitterfield School (FOSS)

Committee Minutes DRAFT

Wednesday 8th July 2026

Snitterfield Primary School, Snitterfield. STRATFORD-UPON-AVON.

Present:

Olivia Rainford (Chair)
Laura Burgoyne (Treasurer)
Karen Mason (Secretary)
Stacey Beacom (Events)
Hazel Lawrence-Waterhouse
Justyna Kruszyk
Mrs Silk

Apologies:

Michael Dickaty (Vice-chair)
Ele Bacon

1. Apologies of Absence

Apologies received from MD and EB.

2. Minutes of Committee meeting held on 07.05.26

Previous draft minutes from Committee meeting held 07.05.26 were circulated.
Minutes were noted as a true record.

OR proposed to approve and sign, seconded KM.

KM to place on file and posted to the school [website](#).

3. Matters Arising

Action to recognise reading volunteers – agree to move to October committee meeting.

4. Finance

4.1 Financial position 01.07.26

LB as treasurer presented a report on financial position as of 01.07.26, with additional detail for context.

Opening Balance 25/26	£3,504.13
Income	£3,635.19
Grants Received	£350.00
Expenditure	-£2,486.22
Grants Given	-£3,063.26
Closing Balance @ 30/06/26	£1,939.84

Reference BBQ – not fundraising activity. Deposit placed.

4.2 Expenditure

LB shared that there had been expenditure made on Fans for school classrooms, contribution to Year 6 Leavers celebration and Ice Creams as part of Frozen Fridays.

5. Summer term activities

FOSS delivered a successful Tea Tent at the Snitterfield Village Fete on Sunday – raised £918, with 10% going to the Fete organisers. A profit of £704 made. OR expressed thanks to all volunteers, bakers and those who supported by purchasing refreshments and cake.

5.1 Family BBQ & Pre loved uniform

The Family BBQ and pre-loved uniform sales all set for Friday 10th July.

Priced at £10 per adult and £7 per child. The Sports Club are providing a high quality bbq, salad and dessert offering. OR updated that over 30 families (110 people) have signed up, included new reception families.

There will also be a Pre loved uniform sale with the ethos being Exchange or donate what you wish.

5.2 Treat Fridays

Frozen Fridays have been a real hit with children and parents, especially with the exceptionally warm weather. A low cost free offer. All agreed that this should be considered for a repeat in 2027.

6. AOB

OR updated that similar to the contribution towards Year 6 end of year celebration, the intention is to discuss with 26/27 Year 6 parent rep what options FOSS could support in 26/27 for the school leavers.

JK (as parent governor) presented some comprehensive feedback from the recent School Governors meeting; of particular note was the parent feedback provided in relation to the recent heatwave. It was agreed that whilst a fundraising campaign could be focused on climate improvements to the school building, this is something that would require further thought at the start of the new academic year and next Committee meeting.

OR shared that the feedback from the first FOSS Newsletter has been encouraging. There is an ongoing commitment to produce these twice per year; 1 for Autumn term and 1 in March for the Spring term.

7. Draft dates for 2026/27 calendar of events and date of next meeting

OR expressed the desire to retain the successful events from 25/26 with the potential for new fundraising ideas, subject to wider volunteer coordination and support. A draft calendar of events and meeting dates were shared at the meeting.

The FOSS AGM to be held on Wednesday 23 September, 6pm, Snitterfield Primary School Hall. - KM to ensure date is formerly placed in the school calendar to go out with first office notices in September.

A decision is required on raffle. It was widely supported for a Winter /Christmas raffle and that a small lotteries license should be sought from Stratford District Council Licensing team.

A draft date is in the diary for a Christmas Bonanza and Santas Grotto on Thursday 10th December. This would coincide with the same day as the whole school visit for Pantomime in Leamington Spa. Action SB to follow up with Mrs Roberts.

Meeting ended at 20:15

Signed:

Chairperson

Date: