

Friends of Snitterfield School (FOSS)

Committee Minutes

Thursday 5th February 2026

Snitterfield Arms, Snitterfield. STRATFORD-UPON-AVON.

Present:

Olivia Rainford (Chair)
Michael Dickaty (Vice-chair)
Karen Mason (Secretary)
Sarah Brice
Lauren Cogliogionvanni

Apologies:

Laura Burgoyne (Treasurer)
Stacey Beacom (Events)
Becky Green

1. Apologies of Absence

Apologies received from LB, SB, BG

2. Minutes of Committee meeting held on 04.12.2025

Previous draft minutes from Committee meeting held 04.12.25 available under School [website](#).

Minutes were noted as a true record.

OR proposed to approve and sign, seconded MD.

KM to place on file and posted to the School [website](#).

3. Matters Arising

No matters outstanding.

4. Finance

OR shared Finance breakdown for the Autumn Term Overview where £2100 was fundraised across the term. This included a grant of £350.00 from Warwickshire County Council for some equipment to support Eco and Gardening clubs.

LB as treasurer is leading on the 2024/25 Charity Commission submission.

OR explained that the application used across the Christmas events, Give a Little, will be maintained by Foss for the remainder of this year as the feedback on its ease for contactless payments was excellent.

5. Project/Event updates

5.1 Valentines Disco 12th February.

Currently 38 children have signed up in advance (a process put in to aid conversation with SDH as after school club providers). It is expected that many will turn up on the day, as sign up is only optional.

All preparation in hand and volunteer roles assigned, risk assessment complete.

5.2 World Book Day (Thursday 5th March 2026, 'reading for pleasure')

KM explained that contact had been made with School/Mrs Silk, to tentatively see if there was appetite for WBD and PTA/FOSS support. It was very much on the basis that there could be volunteer support from FOSS community. A discussion was had on the options tabled and it was agreed with the following:-

-FOSS to fund a whole school visit by an Author, chosen by School. Funds aligned for £300.00 plus expenses.
OR proposed, MD, KM seconded. KM to progress with Mrs Silk.

-Sponsored Read for the whole school to (optional) take part in. Foss to provide the sponsor forms. Children/Parents/Carers to define their individual challenge to seek sponsorship monies, along with the theme 'reading for pleasure'. Challenge to be launched on World Book Day (forms in bag) and to run for three weeks until the end of term. Forms and money to be returned on 26th March. **LC will forward previous sponsored read proposals, to give an idea of how worked in the past.**

It was suggested that funds raised via this challenge would be ringfenced for new books for the school library.

-Request to school for a proposed dedicated shelf/area within the school library for a mini fiction book exchange as a permanent feature. To be student led with ownership. A nod to the school eco aspirations too. Option to kickstart via local business donations.

-Whole School Book Exchange event, led by Foss. Across all key stages. Children donate a book (set day and time) and may attend an afternoon to 'exchange/select' books of their choice. One afternoon in the school hall, the week of World Book Day. Some key criteria for books to be donated; good –very good condition, age appropriate, no picture books. KM to make a call out to parents that can support them. Further detail to be explored in due course.

OR/MD to follow up on World Book Day proposals with RS 10/02/26.

5.3 Easter

A broad discussion was held on options for a FOSS Easter fundraising family fun event.

The favored option was a Village Easter Trail on Saturday 4th April, time tbc.

Potential option to start and finish at the church, refreshments offered, prizes for completed trail sheets.

Provide age-appropriate cryptic clues and code breakers.

OR/KM to meet week commencing 09.02.26 to devise a draft plan for both Easter and World Book Day. For wider circulation with Stacey Beacom and other parents that expressed interest in Easter activity.

5.4 Fete

MD is the FOSS representative for the Village Fete Committee.

Currently a healthy number of FOSS volunteers for the tea tent and offer of baking, can always do with more. All agreed that with the number of tasks required in the lead up, at the event itself and post clear up, that a working group to look at allocated tasks should be coordinated. Action to progress a Tea Tent working group prior to Easter break. **OR/MD/KM to progress.**

5.5 Treats / One offs

OR tabled the discussion in relation to whole school treats and one-off rewards for children, with the balance to the fundraising and expenditure on resources for learning.

It was agreed, that subject to school support, treat afternoons in the summer term would be explored, that could be wholly funded by FOSS. Specifically, refreshments last week of term and for school sports day. **OR proposed, KM/MD seconded. To be progressed.**

SB proposed an idea for a whole school fun sweepstake for the upcoming World Cup in June. For the children, linked back to a colorful non uniform day on a selected Friday, and for the parents a sweepstake with monetary value. **SB to follow up and report back explored options.**

6. Spending requests school liaison

School have shared a list of considerations for Foss contributions. **OR to discuss options further on 10.02.26 with RS.**

Suggestions from the meeting was that there should be the opportunity to canvas more opinion from parents and children that could accompany what school brings forward. For example, a couple of parents have mentioned the bike shed and the area surrounding it. A broader survey could include questions around;

future fundraisers?

future fun/treats?

future spend?

OR explained that the ambition should be to gather feedback to direct planning for 26/27 and this needs to be aimed for completion by July '26.

SB provided a suggestion of a visual 'totalizer' in the playground or reception for the school community to see progress on FOSS fundraising throughout the year. **KM/OR/MD to consider.**

7. AOB

Repairs morning – MD is progressing and date now in diary for Saturday 7th March AM. **MD picking up comms on this activity.**

There is a call out to see if there are any amateur (or professional) photographers amongst the parent community that could support school in offering their time for free to produce some new photos for the school website. **KM to action call out via Class reps.**

There was a commitment at the start of the year to explore a parent's social event. Options were discussed at length. The current favored option was exploring the idea of a summer evening family BBQ, a potential date range of 6th-17th July. Further discussion at May meeting

8. Next meeting

Thursday 7th May, Snitterfield Arms.

Meeting ended at 20:46

Signed *O. Rainford* **Chairperson**_O.RAINFORD_ **Date**_07.05.2026_

Reminder Meeting dates for the year.

Thursday 7th May 2026, Committee Meeting. Snitterfield Sports & Social Club.

Thursday 9th July 2026, Annual General Meeting. School Hall, Snitterfield Primary School.

Reminder FOSS Events calendar

Thursday 12th February Valentines Disco

Thursday 5th March World Book Day

Easter - TBC

Sunday 7th June Snitterfield Village Fete